

**Courtroom Procedures for Non-Appearance in Court / Failure to Appear /
Bench Warrants**

Office of County Court, St. Lucie County

Judge Jeffrey W. Hendriks

218 South Second Street, Ft. Pierce, FL 34950

772-462-1957

Judicial Assistant: Moira Baker – email: SLCJudge3@circuit19.org

If you are REPRESENTED BY AN ATTORNEY:

If you are represented by an attorney (either privately retained, appointed the Public Defender or Regional Conflict Counsel) it will be that attorney's responsibility to address the non-appearance. Your attorney may communicate with my judicial assistant (contact information found above) to **schedule hearing time** to address any non-appearance, failure to appear or bench warrant issued. Please be advised that the Assistant State Attorney assigned to the case should be notified, communicated with and attached to all email correspondence related to the non-appearance. In a number of cases, communicating with the assigned Assistant State Attorney acts as a catalyst or expedites the process of having issues associated with the non-appearance addressed.

If you are NOT REPRESENTED BY AN ATTORNEY (PRO SE):

If you are not represented by an attorney, characterized as a "pro se" defendant, it is your sole responsibility to address your non-appearance. As such, you must respond in written form with your full name, case number and specifics as to the date of the non-appearance, etc. Additionally, you must copy the State Attorney's Office on that written correspondence. The written correspondence may then be mailed to my judicial assistant at the courthouse address (found above) or emailed to her (email found above) or faxed to 772-462-1993. A new court date, **if needed**, will be scheduled from that point and you will be given notice of that new date.