



Nineteenth Judicial Circuit of Florida

Serving Indian River, Okeechobee, Martin, and St Lucie Counties

Administrative Office of the Courts

JOB ANNOUNCEMENT

POSITION: Court Interpreter – Spanish (two positions available)
Position Numbers 012015 and 012016

LOCATION: St. Lucie County Courthouse, Fort Pierce, FL
Position also travels to other locations within the Judicial Circuit.

SALARY: \$69,550.80 annually (\$62,595.72 if not certified)
Benefits Package available

General Description

Primary responsibilities include interpreting the spoken and written word from and into English and Spanish languages; translation and documentation; research and development. The essential function of the position is to interpret legal proceedings which may include, but are not limited to, arraignments, preliminary hearings, pre-trial conferences, and court trials for non-English speaking or hearing-impaired persons to ensure due process. The position works under direct supervision according to set procedures and performs a wide variety of language interpretation activities on an assigned and as-needed basis for the 19th Judicial Circuit Courts.

Education, Experience, and Certification Required

Education - Bachelor's degree in English, the source language, or a closely related field. Additional relevant experience may substitute for the recommended educational level on a year-for-year basis.

Experience - Two years of court / legal related work experience. Additional relevant education may substitute for the recommended experience on a year-for-year basis.

Certification - Certified Court Interpreter certification issued by the Florida Supreme Court, Office of the State Courts Administrator. Individuals hired without certification, must become certified within one year from date of hire; this one-year requirement may be modified by the board on a case-by-case basis, if necessary; but, only in exceptional circumstances. See Fla. R. Court. Interp. 14.205(c).

Florida Driver's license required.

How to Apply

Applicants should email **complete** application package of the following materials to HR@circuit19.org

1. Cover letter and resume
2. Five hundred (500) word essay on interpreting
3. State of Florida Application - visit www.circuit19.org/about-courts/employment-opportunities to download the application. **Application Deadline: Open until filled.**

The State of Florida is an Equal Opportunity Employer/Affirmative Action Employer, and does not tolerate discrimination or violence in the workplace. Also, the State of Florida supports a Drug-Free workplace. All employees are subject to reasonable suspicion drug testing in accordance with Section 112.0455, F.S., Drug-Free Workplace Act.

If you are a person with a disability who requires a special accommodation to participate in the application/selection process please call the Human Resources Department at (772) 807-4370 (option 6)