

Exhibit "A"

**INITIAL APPLICATION FOR CERTIFIED PROCESS SERVER
NINETEENTH JUDICIAL CIRCUIT**

I. PERSONAL DATA

Name: _____
Last First Middle

Alias, A/K/A, F/K/A, or Maiden Name _____

Mailing Address: _____
Number and Street/P.O. Box

City, State, Zip Code

Residence Address If Different From Mailing Address Above:

Number and Street

City, State, Zip Code

Telephone(s): _____

E-mail(s): _____

Social Security Number: _____ Citizenship: _____

If not a U.S. citizen, type of work authorization: _____

Are you a permanent Florida resident? Yes ___ No ___

Have you ever been a member of the U.S. Armed Services? Yes ___ No ___

If yes, what type of discharge? Honorable ___ General ___ Other ___

School Name: _____

School Address: _____

Dates Attended: _____ Graduate: Yes ___ No ___

Major: _____ Degree: _____

School Name: _____

School Address: _____

Dates Attended: _____ Graduate: Yes ___ No ___

Major: _____ Degree: _____

School Name: _____

School Address: _____

Dates Attended: _____ Graduate: Yes ___ No ___

Major: _____ Degree: _____

IV. EMPLOYMENT DATA

Please list your three most recent employers, beginning with your current or most recent job.

Employer: _____

Employer Address: _____
Number and Street

City, State, Zip Code

Dates of Employment: _____ Position: _____

Employer: _____

Employer Address: _____

Number and Street

City, State, Zip Code

Dates of Employment: _____ Position: _____

Employer: _____

Employer Address: _____

Number and Street

City, State, Zip Code

Dates of Employment: _____ Position: _____

If you have ever worked as a process server before, please answer the following questions:

When and where did you work as a process server?

While working as a process server, were any lawsuits, disciplinary complaints or charges brought or filed against you as process server in any jurisdiction, foreign or domestic, in any Florida county or circuit (even if later dismissed or withdrawn)?

Yes ___ No ___

If you answered yes above, please answer the following questions:

When and where was each lawsuit, disciplinary complaint or charge filed?

Explain the details of each lawsuit, disciplinary complaint or charge, including, why the action was filed against you and the disposition of the action. You may use additional sheets of paper as necessary. Attach to this application copies of all the documents relevant to each lawsuit, disciplinary complaint or charge, including the complaint and disposition.

Have you ever been terminated from employment as a process server, or has your appointment as a process server ever been revoked? Yes ____ No ____

If you answered yes above, please answer the following questions:

When and where was your employment terminated?

Why was your employment terminated?

If there were any documents involved in the termination, such as a termination letter or notice, attach copies to this application.

V. OCCUPATIONAL OR PROFESSIONAL LICENSURE, REGISTRATION, CERTIFICATION

License, registration, certification _____

Number _____ Date Obtained _____ Renewal Date _____

Licensing Agency _____

License, registration, certification _____

Number _____ Date Obtained _____ Renewal Date _____

Licensing Agency _____

VI. DRIVER'S OR CHAUFFEUR'S LICENSE

Type: _____ Number: _____

State: _____ Expiration: _____

VII. BACKGROUND INFORMATION

Date of Birth: _____ Place of Birth: _____

Race: _____ Height: _____ Weight: _____

Eye Color _____ Hair Color _____

Do you have any identifying marks? Yes ___ No ___ If you answered yes, please list the type of mark and its location.

VIII. CRIMINAL HISTORY

Have you ever been convicted of a felony, including a criminal traffic offense, or a misdemeanor? Yes ___ No ___

If yes, what charge(s)? _____

Where convicted? _____

Date of conviction(s): _____

Have you ever pled nolo contendere or pled guilty to a crime which is a felony or a misdemeanor? Yes ___ No ___

If yes, what charge(s)? _____

Where? _____ Date: _____

Have you ever had adjudication of guilt withheld for a crime which is a felony or a misdemeanor? Yes ___ No ___

If yes, what charge(s)? _____

Where? _____ Date: _____

Under the provisions of section 92.525, Florida Statutes, under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true. I further understand that any misinformation supplied herein shall result in an immediate forfeiture of any opportunity to become or remain a certified process server in the Nineteenth Judicial Circuit.

Signature of Applicant

Date