

## TELEPHONIC APPEARANCE IN COURT

*(Revised: February 7, 2011)*

Telephonic appearance in court is permitted at all non-evidentiary hearings (Uniform Motion Calendars and Special Set Hearings **up to 15 mins.**), unless specifically ordered otherwise. **Telephonic attendance is not permitted at Docket Calls.** ***No Motion and Order are required to permit Telephonic Appearance.***

### **Attending by CourtCall:**

Arrangements must be made by each attorney *at least 2 business days in advance* of the hearing by contacting CourtCall at 1-888-882-6878. Please be advised that CourtCall does charge a fee for this service. *Exceptions for the 2 business days in advance notice will be made in the instance of emergency hearings. If you need to attend an emergency hearing by telephone, please advise CourtCall that it is an emergency hearing. However, do not set an emergency hearing with Courtcall without permission of the judge's office first.*